

Minutes of Annual Parish Meeting held on Tuesday 6th May 2014 at 7.00pm in Knapton Memorial Hall

Present: Knapton Parish Council Members: David Bishop-Laggett (Chairman), Alan Young (Vice Chairman), Mary Allen, Bea Gatfield, Peter Kaye, Pat Lee, Sue Wilkins, Dee Holroyd (Clerk). Five members of the public.

- 1. Minutes of the Previous Meeting:** held on Tuesday 7th May 2013 had been signed and were distributed to members of the public.
- 2. Matters Arising:** None
- 3. Address by the Chairman of the Parish Council:** DBL thanked the Parish Council for the work they had done over the year. (i) Footpath to Mundesley: the PC will be in contact with the land owners concerning access and the plan, following agreement with the land owners, was to create a simple grass path initially and if enough use was made of this, a `trod` could be put down. (ii) Millennium Field: Outline planning permission had been given to Victory Housing to build on the field. The PC was in close contact with Victory Housing to strongly encourage building of bungalows rather than houses. This was on hold until a decision had been made (possibly in June) on whether the field should be designated a village green. (iii) Madra: DBL and PL had had a good meeting with Madra and it was agreed that a new five year rolling lease would be drawn up.
- 4. Reports on:** (i) Fete: Alison Glaze reported that some fete money had been spent on replacing a window in the Chapel. (ii) Madra: PL said it was legal and possible to draw up a new lease, based on the existing one, from the internet. This would save about £2000. PK would assist PL and it was hoped this could be done quite quickly. The land owned by the PC would be used only for under fifteens practice and for youth matches, hopefully reducing bad language heard in School Close. (iii) Madra had agreed the PC proposal to a fifty/fifty split on playground equipment costs, subject to the production of invoices. Madra were keen to reinstate the swings, taken down following a ROSPA report and currently stored with AY. (iv) Pigneys Wood: all major works were completed, the only outstanding project was to create a heathland for which finance was in place. Volunteers were always needed. (v) Knapton News: sadly no one had come forward to take over. Funding was in place for another year. The PC to try to find a volunteer to do it. (vi) Allotments: PL reported all were let with one person on the waiting list.

- 5. Financial Report:** The clerk reported a current balance of £3666. The budget showed a slightly increased figure for the end of the financial year, showing a stable situation.
- 6. Public Questions:** (i) Steve Hammond suggested the PC should buy new swings for the playground. This could be done on a 50/50 basis with Madra. DH to get prices for double swings and an infant swing. (ii) Chris Heath asked about Knapton Way which was in need of an update. All agreed. (iii) Liz Winter reported that Knapton Church had had a visit from English Heritage and had be put on the `at risk` register. It was hoped funding would be made available, especially as the tower has also been found to need attention. (iv) Alison Glaze would appreciate any WW1 memorabilia for the August exhibition. (v) The change of use for the Parish Rooms was still being dealt with. (vi) There was to be a special all denomination service in the church on Sunday 11th May which is was hoped would be well attended. (vii) Alison Glaze asked about encroachment of gardens from school close on to the playing field owned by the PC. DBL and PL to look at this. (viii) DBL raised the question of rats in neglected gardens in school close and would take this up with Victory Housing, whose policy was for their gardens to be kept in a neat and tidy conditions. (ix) DH to write to owners of overgrowing hedges in Hall Lane to ask for them to be cut back. (x) DH to write to Highways to ask them to reinstate the white lines where re-surfacing had been done and also to ask why pot holes had not been filled in before re-surfacing and had subsequently re-appeared.
- 7. Any Other Business:** PL reported that Green Lane was in need of cutting back and rubbish had been dumped at the far end. DH to write to Highways

There being no other business, the meeting closed at 7.55pm.

Minutes of the Annual General Meeting of Knapton Parish Council

held on Tuesday 6th May 2014 in Knapton Village Hall following the Annual Parish Meeting

1. Present: As for the Annual Parish Meeting.

2. Election of Chairman and officers of the Parish Council: DBL was re-elected as Chairman, proposed PL, seconded MA. AY Vice-Chairman, proposed PK, seconded MA. All agreed.

3. Minutes of the 2013 AGM and the PC Meeting held on 8th April 2014: Were agreed and signed by the Chairman, proposed PK, seconded SW.

4. Matters Arising: There was no interest in buying the land at Fourways, Mundesley. PK would provide DH with a list of possible tree surgeons to deal with the trees on site. DBL reported that Margaret Hick's centenary birthday had been a great success with many people attending. Margaret had been delighted by the idea of daffodils being planted to mark the occasion.

5. Finance, Budget and Audit: The clerk circulated the budget for 2014/15, showing a predicted credit balance at the end of 2015 of £4150. The cash book and Audit were signed by the chairman.

6. Correspondence: DH had informed Highways of the accident at the foot of the church steps. Highways were not responsible but had suggested a solution. DH to ask Highways for a price for this work and to ask the Road Rangers whether this was something they could do.

7. Any Other Business: (i) AY had been to a meeting at Bacton Gas. There had been a cliff slip and the coastal walk was currently closed. (ii) PL said that Madra had offered the club house to the PC for their Tuesday meetings, free of charge. To be discussed at a later date.

The meeting was closed for Wyndham Northam to make his report. (i) A proposal to reduce mobile library visits has been put to one side. (ii) No increase in Council Tax. (iii) Proposed Fire fighters Strike: Norfolk was fortunate in that over half the fire fighters were retained fire fighters who do not go on strike. (iv) People were being encouraged to purchase fire alarms (no longer offered free by the government) for elderly neighbours. The Fire Brigade would install these. (v) By September Knapton should have better broadband. (vi) Roadside ditches had been cleared out. (vi) JW would get in touch with Highways re the potholes, which had re-appeared beneath recent re-surfacing. (vii) Household Recycling Sites: WN strongly felt that week days closing and a charge would lead to an increase in fly tipping. The PC had written to NCC about this. (vii) Kings Lynn incinerator. Promised government funding had been withdrawn and there was local public hostility to the proposed incinerator.

8. Date of Next Meeting: Tuesday 3rd June 2014 at 7.30pm

There being no other business, the meeting closed at 8.30pm.