

KNAPTON VILLAGE HALL MANAGEMENT COMMITTEE

MINUTES OF MEETING HELD ON THURSDAY 17 MARCH 2016

PRESENT: N Holroyd, G Kemp, Rev A Jones, L Winter, M Renwick-Forster, L Risebrow & S Hammond. The meeting was held at 7:00pm at Church Farm.

APOLOGIES: M Allen, M Lees & A Jackson.

MINUTES of 19 January 2016 were agreed and signed as a correct record.

MATTERS ARISING:

- Notice Board: NH will ask Mr Myhill to help move it.
- Heaters : No further action for the time being.
- Piano : Tuning has been carried out.
- EDP vouchers: After further enquiries it was agreed Knapton would be unable to collect enough vouchers every month.
- Key from Art Class - This has now been returned & passed on to Anna for the Craft Group.
- Spring Sale: Arrangements were discussed. LW will print some posters for NH to display in the village. Committee to each make a cake & ML to co-ordinate with other cake makers. NH will collect some items for bric-a-brac. MR-F to deal with publicity. Books 50p or 3 for £1. Refreshments & cakes. Committee to set up stalls, tables etc on Friday 1 April at 4pm.

CHAIRMAN's REPORT:

NH had already circulated minutes from the meeting with Mr Duffin on 10 February. Two builders are willing to give a rough estimate of costs involved for building work/refurbishment. The Committee have put together a list of requirements as follows :

Remove stage & lay appropriate floor or flooring.

Form new kitchen of appropriate size and equip as necessary.

Form 2 WCs, each suitable for disabled use & one with baby changing facility.

Provide closed storage space for regular hall users.

Provide appropriate storage spaces for tables and chairs.

Consider dry lining the walls.

Resurface or otherwise improve the floor.

Provide a "decent" entrance on the eastern side.

Generally ensure structure is sound.

Check for asbestos.

Provide heating as appropriate.

Area for hanging coats

New Chairs.

NH will produce some information about the village hall so that various "community charity" businesses can be approached.

TREASURER's REPORT:

NH circulated accounts sheet. Currently £217.50 cash in hand & £1,229.84 in Bank account. £236 was raised at the pancake evening.

FUTURE BOOKINGS: MR-F confirmed bookings from the new Craft Group and Mundesley Players.

An up to date booking form has been sent to Peter Kaye for the village website.

Jean Clarke had suggested a session of "face yoga" which the Committee agreed was a good idea. Suggested charge of £2.50 to include tea & biscuits. MR-F will contact Jean for possible date in May.

Police elections booked for 5 May & EU referendum for June.

ANY OTHER BUSINESS: The soil pipe has become loose and needs attention. NH will ask Mr Myhill if he can deal with it.

DATE OF NEXT MEETING:
Monday 25 April at 7:00pm in the **Village Hall**.

There being no further business the meeting closed at 8:15pm.

Signed:
Chairman

Date: