

Minutes of a Meeting of Knapton Parish Council held on

Tuesday 8th January 2019 at 7.30pm in Knapton Village Hall

Present: Alan Young Chairman, Andrew Claydon, Peter Kaye, Pat Lee, Peter Neatherway, Steve Hammond. Nick Coppack (NNDC) and Faith Davies of Victory Housing Trust Development Manager

1. Apologies for absence: Dee Holroyd (Clerk)

2. Cllr Nick Coppack: Outlined changes to new cabinet at NNDC with Sarah Butikofer becoming leader of the cross party Council. NC believes that this Council will work hard for North Norfolk. Sarah Butikofer will be seeking feedback via email from anyone who uses the services of the Council. Sarah will also be holding monthly surgeries (by appointment) in Cromer. NC also paid his respects to Wyndham Northam. NC will email his report direct to Dee.

3. Minutes of previous meeting held on 4th December: were agreed and signed by the Chairman, proposed by Peter Neatherway, seconded by Andrew Claydon.

4. Matters arising: PL stated that he feels strongly that KPC should pursue Mark Herbert-Oakey to obtain a retraction or apology for the comments made regarding KPC and the new housing development. A heated discussion took place and NC suggested that KPC refer this matter to NNDC's Standard's Committee for advice/ intervention.

5. Financial Report: The Chairman outlined the financial position being around £5,000 in funds

6. Defibrillator: The Chairman advised the meeting that GPO will not give permission to utilise any part of the telephone box (or it's power supply) for the placement of the Defibrillator. The Chairman suggested that the Village Hall would be the best place to install the Defibrillator. Knapton Parish Council have requested that Liz Winter raise this matter with the Village Hall committee at their meeting on Thursday 10th January. LW has asked for assurances regarding the costs of installation, running and maintenance of the Defibrillator would be met entirely by KPC and stated that the Village Hall committee would not be in a position to meet any of these costs. This matter to be discussed further at next meeting of KPC. AY to check if the Defibrillator requires a nearby phone.

7. Victory Housing Trust: Faith Davies confirmed that tenders have gone out for the development in Knapton and she expects these to be returned by 18th January and a decision will be made in due course on which construction company will be instructed. Whichever contractor is appointed will be advised by Victory that there are no facilities available in the village and that the Village Hall is not to be used. An extensive Archaeological dig will be undertaken soon (at a cost of £40k to Victory Housing Trust) but date has yet to be confirmed and FD has said that she would ask if tours of the site could be arranged for any interested residents. FD confirmed that the Village Hall car park is now clear of all cars and will shortly be having a secure barrier fitted and that a formal lease will be drawn up between Victory and KPC for use of the car park. This lease will end with the completion of the development and ownership revert back to KPC. Victory Housing Trust will

pay for all legal fees incurred. The car park will be one of the first tasks undertaken in the development. FD continued to outline plans for the clearing of the pond area and a discussion followed regarding the ownership of the pond as it appears that NNDC do not own it. It may be that Victory will allow KPC to own the pond and pay them a sum for maintenance of the pond for up to 15 years. No decision has yet been made on this. During the development of the site the footpath will be maintained for access to the bus stop at all times. The Beacon will be moved but further discussions are needed to decide where it should be located. The flag pole will remain in its current position.

Following an item on the news regarding the Government's plans to make all new housing developments carry a maximum road speed of 20 MPH the Chairman said he will try to ascertain if this will apply to the development in Knapton.

FD also informed the meeting that there has been a merger between Victory Housing Trust and Flagship Housing Group.

8. Playground: The Chairman met with Peter Chambers and a quote has been received for replacing the current playground equipment. Some illustrations were distributed for information. It was mentioned that perhaps some kind of maintenance and/or annual inspection can be included in the final price. A sum of around £13,000 would be required to fund the replacement equipment. KPC have ring-fenced £4,000 but would need to source the remaining sum from grant application. The Chairman suggested that perhaps Victory would like to contribute £4,000 or so to this very worthwhile project. FD has said it will be discussed at Victory and she will let the Chairman know what is decided. The Chairman and Dee will work together preparing the grant application and NC has kindly agreed to be a Trustee.

9. Any other business: It is understood that a Road Ranger (Steven Wright) will be visiting the village in February. SH raised the subject of the condition of the roads in the village, especially with regards to cleaning the signage, overhanging branches and hedges. SH and PN will both look at the condition of the above mentioned items and draw up a list to be brought to the Road Ranger's attention. With the current road closure in Swafield, it has been noted that the volume of traffic using Hall Lane has substantially increased and traffic has been at a standstill there on occasions.

KPC Vacancy: It has been decided to hold off until May to fill the vacancy for another Parish Councillor.

Knapton News: LW is pleased to advise that Andy Weston has agreed to assist her and she welcomes any input from KPC for the March edition by the end of February.

Church news: LW advised that a team of bell ringers visited the church and rung a full peal of the bells recently.

LW stated that the hedges outside Knapton House/ Coach Houses are protruding into the road impeding visibility - could KPC please ask the owners to cut them back.

There being no further business the meeting closed at 8.40 pm.
Next meeting to be held on 5th March 2019.